



# Kesteven & Grantham Girls' School

*Inspire, Challenge, Achieve*

*An Outstanding Selective Academy*

Headteacher: Mr J Fuller

Dear Year 13 Student & Parents/Carers

April 2025

As the external exam period gets closer, we wish to inform you of our plans to support our A level students. We hope that you will assist us in our efforts to minimise the stress often associated with external exams.

Subject departments have planned to complete the delivery of their exam specification allowing time for reflection, review and revision.

## **12<sup>th</sup> – 16<sup>th</sup> May**

Lessons continue as normal for most. A small number of our Year 13 students will have A level examinations during the period of 12<sup>th</sup> – 16<sup>th</sup> May. If they have an afternoon examination during this week, students may wish to take the morning to prepare either at home or in the Silent Study room. Similarly, they may wish to take the afternoon immediately before a morning examination to prepare at home or in Silent Study. Parents should inform Sixth Form Absence of any of sessions students will miss by being at home to study and students should register with Mrs Singer if they are working in Silent Study who will inform their usual teachers.

## **From Monday 19<sup>th</sup> May**

From this date, students will still be able to attend lessons in every subject they study until they have completed their final examination in that subject. This is to allow supported revision and effective teacher-led preparation for individual examination papers. It is our hope students will make good use of the staff available and quiet supervised classrooms. We do appreciate that some students may feel happier to prepare for their examinations at home.

From this date if students are not in school it will be assumed they are revising at home.

Morning registration will still take place daily until the end of the examination period on 20<sup>th</sup> June. This is for any students attending lessons or those who may choose to revise at school.

Students must sign in and out diligently during the examination period as they may be coming and going at various times during the school day. They should go to registration and their usual lessons/rooms if they are in school and not in an examination. **It is important that they are reliable with this for safeguarding and health and safety reasons** - if students are at school, we need to be able to locate them easily.

There is an examination contingency day on Wednesday 25<sup>th</sup> June and all candidates should be available on this date.

## **RESULTS DAY 2025**

A level results' day this year is **Thursday 14<sup>th</sup> August**. This is the date on which results from all examination boards for A level subjects are available from KGGS.



Sandon Road, Grantham, Lincolnshire, NG31 9AU  
Tel: (01476) 563017 Email: [mailto@kggs.org](mailto:mailto@kggs.org) Web: [www.kggs.org](http://www.kggs.org)

A company limited by guarantee, registered in England and Wales. No. 08133675  
Registered address as above



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We suggest that all our Year 13 students make arrangements to arrive at KGGS by 8.30am and the staff present will issue results in the common room as soon as possible.

If students are unable to collect results in person, they should either leave a stamped, addressed envelope with Miss Edwards, our Examinations Officer for posting, or give her a signed letter, naming someone to collect their results on the day. Students should make it clear to that person that photographic proof of their identity will be required and that they should go to main school reception. This needs to be organised by the end of term on Tuesday 22<sup>nd</sup> July 2025. Please note that we do not give out results over the telephone or via email.

It is advisable for all Year 13 students waiting for confirmation of a place in higher education to log on to UCAS track before coming into school as most universities will already have updated this system. Students should not worry if this has not happened as not all universities manage it in time. There will be very heavy traffic on the UCAS website so patience may be necessary.

Mrs Macpherson and Mrs McCabe will be available on results day to help guide and advise if things don't quite go to plan. Students should ensure that they have the telephone numbers of both firm and insurance choices programmed into their fully charged mobile phone, and their UCAS reference number to hand.

Due to the large number of students collecting their results on this day, we would be very grateful if relatives and friends accompanying our students could remain outside Harrowby House. We ask that the car park be reserved for staff on this day as usual.

## LOCKERS

Lockers should be cleared by Friday **23<sup>rd</sup> May 2025**, any contents found after this date will be disposed of.

## ACCOUNTS

Please try to run down student accounts over the assessment period. To make arrangements for the transfer of any positive balances, please contact our finance department.

## RETURN OF TEXT BOOKS

Textbooks should be returned to the relevant subject department on the day of your last examination.

Thank-you for your co-operation and good luck.

Yours sincerely

Mrs McCabe  
Head of Year 13

Mrs Macpherson  
Assistant Headteacher Post 16 Education and Welfare