



Kesteven & Grantham Girls' School

Inspire, Challenge, Achieve

An Outstanding Selective Academy

Headteacher: Mr J Fuller

Dear Parent/Guardian,

November 2025

Over the next couple of weeks, Year 12 students at KGGS will commence the Subject Reduction process, which will take most of them from studying four A level subjects to three after Christmas. Below, you will find information regarding how this process will be carried out.

- On **Friday 21st November**, all Year 12 students attended a Subject Reduction Briefing, where Mrs Waters outlined the process and explained the different steps the students need to follow when they confirm their decision. Mrs Waters also introduced key information about the compulsory Enrichment Programme that will commence after Christmas.
- As part of this briefing, all Year 12 students were given a Subject Reduction Form to complete in consultation with their subject teachers. Subject teachers should have a 1:1 consultation with each student which will include (where appropriate): a review of progress and attitude to learning to date; a review of any assessment performance to date and a discussion about the student's potential ability to cope with Year 13 study.
- On **Friday 5th December**, all Year 12 students will receive an email detailing the process the students need to follow.
- From **Monday 8th December to Thursday 11th December** students will email their designated member of the Sixth Form team with their decision and explain the rationale behind this. They will be given a specific window of time to do this.
- The Sixth Form Team will meet with any students whose decision causes any concern.
- A small number of students may wish to defer this decision. They will continue with four subjects after Christmas, and it will be reviewed prior to February Half Term.

Please note that as a Sixth Form team, we want to ensure that our students are making a logical decision that is going to serve them best in the future; this means that we will be considering their completed Subject Reduction Form, their recent progress reports, and any feedback we have received from teachers, as well as any post 18 ambitions students may have, to make sure that we are supporting and guiding them to the best of our ability.

To clarify:

- The decision about which subject to drop is the student's. Staff will only be taking on an advisory role.
- A level study is complex and challenging; all students will, therefore, be advised to drop a subject and will start on three subjects when Year 12 teaching commences after Christmas.
- There may be some changes to timetabling or staffing resulting from this subject reduction. This will be discussed with any students affected.
- After Christmas, all students will be involved in some of the compulsory Enrichment programme on Wednesday afternoons.
- When not required in school for whole school events or requested by a member of staff, students may study at home in ONE untimetabled afternoon. This will usually be the afternoon where they would



Sandon Road, Grantham, Lincolnshire, NG31 9AU
Tel: (01476) 563017 Email: mailto@kggs.org Web: www.kggs.org

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have had the subject that they have dropped. They must sign out diligently and personally and should use this time to benefit their studies. This privilege will only be granted where a student's attitude to learning grades are at least a 3 or above for all of their remaining A level subjects and there are no concerns about their attendance at school.

- Please note that students have been reminded that they cannot carry out any paid work during normal school hours.

Should you have any queries, please direct them to a member of the Sixth Form team.

Kind regards,

Mrs J Waters

Head Of Year 12



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