Link Area: Safeguarding	**Date of discussion**: June 20th 2020	**Governor:** Amanda Dorkes, Link Governor for Safeguarding	**Teacher:** Tracey Doig, Safeguarding Lead for KGGS

Objective

Provide the Governing body with a synopsis report outlining how the school is carrying out its safeguarding function - including policy, practice and procedures.

Report

There has been much turnover from a Safeguarding point of view this year with both Julie Lennie and Jo Harcombe leaving. However, Tracey and I have met on two occasions now, one face to face and the other electronically. In addition, we have also had an external audit completed by a Safeguarding champion from another school (Leigh Drew) which has really helped to put our action plan together for this year. I spoke with Tracey Doig in June 2020 to discuss the school safeguarding policy, procedure and practice. Outlined below are specific areas which have been checked and discussed in line with the role of the safeguarding link governor.

Safeguarding Self-Assessment Audit –

The Local Authority (LA) has provided schools with a voluntary self-assessment tool for all safeguarding areas. Julie Lennie undertook this in June 2019 and below are the actions agreed and outcomes to date;

ACTION 1: Members of the governing body have received safeguarding training and are aware of their roles and responsibilities

- Invite Governors to attend Safeguarding face to face training with staff in Autumn term 2019. Governors who do not attend the training should read the training materials and sign to confirm that they have read and understood the content
- Training took place in October 2019 and some governors attended. The powerpoint and accompanying commentary were emailed out to governors the following week and it was recommended that all governors spent some time looking through the information.

ACTION 2: School staff have undertaken appropriate safer recruitment training

- New Headteacher requires Face to Face Training in academic year 2019-2020

- James completed the safer recruitment training in September 2019, 3 other members of the senior team have also completed the online course this academic year:

Mrs T Doig (Assistant Headteacher & DSL) January 2020
Mrs S Macpherson (Assistant Headteacher and deputy DSL) September 2019
Mrs A Knott (Assistant Headteacher) September 2019

ACTION 3: The school has policies and procedures in place for safeguarding children, young people and staff during educational visits (including sport, overnight and overseas) and home visits

- Investigate writing a 'lone visit' policy in 2019 (for when a member of staff visits a student in their own home or other environment outside of school)
- This has not been actioned and will remain as a target for next year.

ACTION 4: The school has procedures in place to ensure that staff are aware of personal and professional boundaries when delivering curriculum subjects that are of a sexually explicit, political or sensitive nature

- All staff to have read the spiritual, moral, social and cultural (SMSC) and sex and relationships education (SRE) policies
- No further action required for all staff. However, the pastoral team have carried out an audit of the curriculum to ensure that the statutory requirements are being met and as such, Heads of Year will remind tutors of these boundaries when delivering the PSHE programme.

ACTION 5: The Governors of the school take responsibility for Online Safety

- The Online Safety Governor has left therefore we need to appoint a new one
- Nick Flannagan appointed as governor with responsibility for online safety.

ACTION 6: The school makes full use of the contribution young people make to Online Safety in and out of the school – continue with:

- Involve young people in e-safety campaigns and in peer mentoring, buddying and counselling schemes and as student researchers. Pupils are asked to provide feedback in reviews on e-safety related policies
- Encourage active contribution to parent information events with Online safety as their focus.
- There is an area on the school website devoted to online safety with tips for parents and students. This has been regularly updated during the time of remote learning.
- Students are always asked about online safety in the year group discussions and on the student questionnaire although there is always more we could do in this area.

Tracey has undertaken the audit again this year and shared the report with me. The self-audit tool is very robust and has enabled school to focus in on specific areas. This year the school has an overall self-assessment score of 98%. From this audit, and the audit carried out by Leigh Drew in January, Tracey has developed an action plan for 2020/21 which includes the following areas:

Action 1: The Governors of the school take responsibility for Online Safety

- governors have received appropriate training on Online Safety: Access to Flick training for all governors

Action 2: All school records are managed in line with national guidance

- Using the new MIS, Bromcom, set up an electronic system for recording safeguarding issues to run alongside the current paper based system

Action 3: Staff training

- Prevent training for all staff should take place every 3 years, the last time staff completed this was in January 2016. This has already been set up for the Autumn term
- DSL and deputies to complete additional safeguarding training
- Safeguarding to be an agenda item at all staff meetings/INSET days

Policy – The school safeguarding and whistleblowing policies are up-to-date, accessible and relevant. The Child protection and safeguarding policy is reviewed updated annually in January.

Safeguarding Lead - The designated safeguarding lead (DSE) should be a member of the senior leadership team (Tracey Doig) have at least 1 deputy (we have had 2 this year, Sally Macpherson and Lucy Moncur) and be available to staff during school hours. School meets these criteria. Lucy is leaving KGGS this summer and Diane Griffiths, who does a tremendous amount of work with the students and supports the safeguarding team, was due to complete the 2 day training course in June and then will step up as deputy. This will be booked as soon as possible.

Keeping Children Safe in Education 2019 – this statutory document was updated and came into force in September 2019, all staff were allocated time to read part 1 of this document in the Autumn term.

Site Security

One of the key focuses for this year has been around site security with James continuing to look at the external physical safety. In addition, much work has been carried out to introduce lanyards and electronic badges for all pupils, staff and visitors. This has been a vast improvement on what was in place previously.

Summary

In summary, this year has seen many changes from a Safeguarding point of view but I am confident that we are adhering to all of our responsibilities and have an action plan in place which will continue to see positive improvements across the school.

Amanda Dorkes and Tracey Doig, June 2020