Financial Narrative Report to May 2020

Management Accounts/Outturn Statement

The Management Accounts report shows that we are running on track with regard to funding and salaries. A separate Outturn Statement has been produced which is currently predicting a surplus of £144k. This has increased from the initial projection as furloughing the catering staff will save around £45k. There is a difference between the reports as I have looked at commitments and estimated likely spend through the summer term – the Management Accounts report looks at the profile of budgets remaining and adds this into the spend to date.

Looking at the Outturn Statement: I am predicting less Other Income than budgeted due to the lack of Catering Sales and the cancellation of Peri music classes. I have left the Trip Income, as Trip Expenditure cancels this out; refunds are being processed for trips that could not run over Easter.

Salaries will be underspent - mainly due to furloughing the Catering Staff.

I have anticipated an overspend on Buildings and Maintenance due to works that are continuing plus the overspend on Water and Gas supplies which has been highlighted previously. I am expecting the Other Occupational Costs will be in line with the budget but that Educational Supplies will be underspent.

Other Supplies and Services is showing an overspend, mainly due to high legal costs and the fees for the CIF bids. I am sure that the ICT budget will be spent in line with the IT development plan but there will be an underspend on Staff Development. Indirect Staff Cost will be slightly underspent.

Commitments

The Commitments report shows all outstanding orders currently on the PS Accounting system, some of these will relate to orders and services due later in the financial year and into 2020/21.

Cash Flow

Bank Balances:

- Current Account £120,683.24
- Deposit Account £367,674.76
- General Fund £60,843.50

Creditors

- Current £8,487.16
- 31-60 days (£6,196.17)
- 61-90 days £37,235.81
- 91-120 days £5,164.56
- Older £11,280.92
- **TOTAL** **£55,972.24**

The fluctuating credits and large 'Older' Creditor figure are due to rates and insurance that are paid monthly by direct debit.

Debtors

- 31-60 days £5,827.50

Jackie Harrison
Bursar
08/06/2020