



# Management Accounts Report - 31st October 2019

|                                        | Kesteven & Grantham Girls' School |                   |                 |                     |                     |                  |                     |                     |                |
|----------------------------------------|-----------------------------------|-------------------|-----------------|---------------------|---------------------|------------------|---------------------|---------------------|----------------|
|                                        | CURRENT PERIOD                    |                   |                 | YTD TOTALS          |                     |                  | FULL YEAR           |                     | SPENT          |
|                                        | Actual                            | Budget            | Variance        | Actual              | Budget              | Variance         | Budget              | Forecast            | (%)            |
| <b>Income</b>                          |                                   |                   |                 |                     |                     |                  |                     |                     |                |
| A0 - GAG funding                       | 500,788.33                        | 500,962.91        | (174.58)        | 1,015,254.48        | 1,017,335.82        | (2,081.34)       | 6,034,665.00        | 6,032,583.66        | 16.82 %        |
| A4 - Other Income                      | 48,762.18                         | 45,136.00         | 3,626.18        | 150,111.53          | 143,020.00          | 7,091.53         | 712,500.00          | 719,591.53          | 21.07 %        |
| KGG1036 - Trip Ledger Income           | 316.08                            | 400.00            | (83.92)         | 12,458.03           | 12,625.00           | (166.97)         | 151,500.00          | 151,333.03          | 8.22 %         |
| KGG1090 - Other Income: Self Generated | 1,454.50                          | 2,700.00          | (1,245.50)      | 13,840.95           | 15,700.00           | (1,859.05)       | 40,000.00           | 38,140.95           | 34.60 %        |
| KGG1100 - Donations                    | 2,630.00                          | 500.00            | 2,130.00        | 13,822.00           | 10,500.00           | 3,322.00         | 12,000.00           | 15,322.00           | 115.18 %       |
| KGG1105 - Lettings Income              | -                                 | -                 | -               | -                   | -                   | -                | 3,000.00            | 3,000.00            | -              |
| KGG1120 - Staff Services - Consultancy | 440.00                            | -                 | 440.00          | 440.00              | -                   | 440.00           | -                   | 440.00              | -              |
| KGG1121 - Music Services Income        | -                                 | -                 | -               | 15,281.95           | 15,000.00           | 281.95           | 41,000.00           | 41,281.95           | 37.27 %        |
| KGG1125 - Catering Income - students   | 41,078.70                         | 38,326.00         | 2,752.70        | 86,513.10           | 81,095.00           | 5,418.10         | 430,000.00          | 435,418.10          | 20.12 %        |
| KGG1126 - Catering Income - Staff      | 2,328.90                          | 2,210.00          | 118.90          | 4,920.50            | 4,680.00            | 240.50           | 25,000.00           | 25,240.50           | 19.68 %        |
| KGG1135 - Exam Fees Income             | 514.00                            | 1,000.00          | (486.00)        | 2,411.20            | 3,000.00            | (588.80)         | 9,000.00            | 8,411.20            | 26.79 %        |
| KGG1200 - Bank Interest                | -                                 | -                 | -               | 423.80              | 420.00              | 3.80             | 1,000.00            | 1,003.80            | 42.38 %        |
| <b>Total Income</b>                    | <b>549,550.51</b>                 | <b>546,098.91</b> | <b>3,451.60</b> | <b>1,165,366.01</b> | <b>1,160,355.82</b> | <b>5,010.19</b>  | <b>6,747,165.00</b> | <b>6,752,175.19</b> | <b>17.27 %</b> |
| <b>Expenditure</b>                     |                                   |                   |                 |                     |                     |                  |                     |                     |                |
| <b>Staffing Expenditure</b>            |                                   |                   |                 |                     |                     |                  |                     |                     |                |
| B0 - Teaching Staff                    | 308,018.43                        | 314,513.65        | 6,495.22        | 607,267.99          | 631,401.12          | 24,133.13        | 3,752,258.67        | 3,728,125.54        | 16.18 %        |
| B1 - Educational Support Staff         | 45,213.41                         | 46,124.82         | 911.41          | 87,730.07           | 89,217.96           | 1,487.89         | 546,561.71          | 545,073.82          | 16.05 %        |
| B2 - Premises Staffing                 | 22,671.80                         | 22,167.92         | (503.88)        | 44,181.90           | 44,335.84           | 153.94           | 268,336.91          | 268,182.97          | 16.47 %        |
| B3 - Admin Staffing                    | 30,236.65                         | 29,831.20         | (405.45)        | 59,984.55           | 59,662.40           | (322.15)         | 361,938.09          | 362,260.24          | 16.57 %        |
| B4 - Other Staff                       | 15,240.24                         | 15,367.89         | 127.65          | 30,596.52           | 30,735.78           | 139.26           | 186,055.89          | 185,916.63          | 16.44 %        |
| B5 - Agency Staff                      | 2,824.00                          | 2,500.00          | (324.00)        | 4,615.00            | 5,000.00            | 385.00           | 20,000.00           | 19,615.00           | 23.08 %        |
| <b>Total Staffing Expenditure</b>      | <b>424,204.53</b>                 | <b>430,505.48</b> | <b>6,300.95</b> | <b>834,376.03</b>   | <b>860,353.10</b>   | <b>25,977.07</b> | <b>5,135,151.27</b> | <b>5,109,174.20</b> | <b>16.25 %</b> |

|                                                | Kesteven & Grantham Girls' School |           |            |            |            |            |            |            |         |
|------------------------------------------------|-----------------------------------|-----------|------------|------------|------------|------------|------------|------------|---------|
|                                                | CURRENT PERIOD                    |           |            | YTD TOTALS |            |            | FULL YEAR  |            | SPENT   |
|                                                | Actual                            | Budget    | Variance   | Actual     | Budget     | Variance   | Budget     | Forecast   | (%)     |
| CO - Maintenance of Premises                   | 23,896.47                         | 20,342.50 | (3,553.97) | 44,282.93  | 41,682.00  | (2,597.93) | 210,510.00 | 213,107.93 | 21.04 % |
| KGG3000 - Building Repairs & Maintenance       | 3,338.47                          | 2,916.67  | (421.80)   | 4,782.06   | 5,833.34   | 1,051.28   | 35,000.00  | 33,948.72  | 13.66 % |
| KGG3001 - Minor Improvements                   | 2,097.01                          | 2,000.00  | (97.01)    | 7,643.96   | 7,600.00   | (43.96)    | 15,000.00  | 15,043.96  | 50.96 % |
| KGG3005 - Del. Equipment Repairs & Maintenance | 4,389.18                          | 4,200.00  | (189.18)   | 5,982.32   | 5,800.00   | (182.32)   | 22,000.00  | 22,182.32  | 27.19 % |
| KGG3010 - Grounds Maintenance                  | 988.75                            | 1,262.50  | 273.75     | 1,977.50   | 2,525.00   | 547.50     | 15,150.00  | 14,602.50  | 13.05 % |
| KGG3011 - Pest Control                         | -                                 | -         | -          | -          | -          | -          | 1,000.00   | 1,000.00   | -       |
| KGG3200 - Water/Sewerage Charges               | 4,350.80                          | 1,083.33  | (3,267.47) | 8,832.61   | 2,166.66   | (6,665.95) | 13,000.00  | 19,665.95  | 67.94 % |
| KGG3205 - Gas                                  | 3,370.20                          | 3,333.33  | (36.87)    | 5,556.29   | 6,666.66   | 1,110.37   | 40,000.00  | 38,889.63  | 13.89 % |
| KGG3210 - Electricity                          | 5,063.03                          | 5,000.00  | (63.03)    | 8,804.21   | 10,000.00  | 1,195.79   | 60,000.00  | 58,804.21  | 14.67 % |
| KGG3300 - Fire Alarm & Extinguishers           | 287.95                            | 505.00    | 217.05     | 575.90     | 1,010.00   | 434.10     | 6,060.00   | 5,625.90   | 9.50 %  |
| KGG3320 - PAT Testing                          | -                                 | -         | -          | -          | -          | -          | 2,800.00   | 2,800.00   | -       |
| KGG3330 - Health and Safety                    | 11.08                             | 41.67     | 30.59      | 128.08     | 83.34      | (44.74)    | 500.00     | 544.74     | 25.62 % |
|                                                |                                   |           |            |            |            |            |            |            |         |
| C1 - Other Occupational Costs                  | 6,787.22                          | 7,591.66  | 804.44     | 14,322.61  | 15,788.32  | 1,465.71   | 106,905.00 | 105,439.29 | 13.40 % |
| KGG3100 - Caretaker Supplies                   | 445.61                            | 833.33    | 387.72     | 930.86     | 1,666.66   | 735.80     | 10,000.00  | 9,264.20   | 9.31 %  |
| KGG3110 - Cleaning Materials                   | 191.87                            | 375.00    | 183.13     | 563.88     | 750.00     | 186.12     | 4,500.00   | 4,313.88   | 12.53 % |
| KGG3111 - Cleaning Equipment                   | -                                 | -         | -          | -          | -          | -          | 1,000.00   | 1,000.00   | -       |
| KGG3112 - Window cleaning                      | -                                 | -         | -          | -          | -          | -          | 2,200.00   | 2,200.00   | -       |
| KGG3120 - Hygiene Services                     | -                                 | -         | -          | -          | -          | -          | 2,000.00   | 2,000.00   | -       |
| KGG3125 - Refuse Disposal                      | -                                 | -         | -          | 528.39     | 605.00     | 76.61      | 10,605.00  | 10,528.39  | 4.98 %  |
| KGG3250 - Rates                                | 3,234.00                          | 3,216.67  | (17.33)    | 6,468.00   | 6,433.34   | (34.66)    | 38,600.00  | 38,634.66  | 16.76 % |
| KGG3260 - Insurance                            | 2,650.46                          | 2,833.33  | 182.87     | 5,300.92   | 5,666.66   | 365.74     | 34,000.00  | 33,634.26  | 15.59 % |
| KGG3305 - Security Alarm                       | 265.28                            | 333.33    | 68.05      | 530.56     | 666.66     | 136.10     | 4,000.00   | 3,863.90   | 13.26 % |
|                                                |                                   |           |            |            |            |            |            |            |         |
| D0 - Educational Supplies and Services         | 64,427.54                         | 59,144.07 | (5,283.47) | 145,707.75 | 153,372.14 | 7,664.39   | 877,111.00 | 869,446.61 | 16.61 % |
| KGG4000 - Student Rewards                      | 2,393.81                          | 2,400.00  | 6.19       | 3,278.52   | 3,280.00   | 1.48       | 7,000.00   | 6,998.52   | 46.84 % |
| KGG4005 - Books                                | 2,388.88                          | 2,366.09  | (22.79)    | 9,555.76   | 9,732.18   | 176.42     | 25,000.00  | 24,823.58  | 38.22 % |
| KGG4010 - Equipment Purchase (Not IT)          | 4.90                              | -         | (4.90)     | 4.90       | -          | (4.90)     | -          | 4.90       | -       |
| KGG4011 - CUD/SDP                              | -                                 | -         | -          | -          | -          | -          | 13,000.00  | 13,000.00  | -       |

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|--------------------------------------------|-----------------------------------|-----------|-------------|------------|-----------|------------|------------|------------|------------|
|                                            | CURRENT PERIOD                    |           |             | YTD TOTALS |           |            | FULL YEAR  |            | SPENT      |
|                                            | Actual                            | Budget    | Variance    | Actual     | Budget    | Variance   | Budget     | Forecast   | (%)        |
| KGG4021 - Education Materials and Supplies | 4,781.99                          | 4,483.34  | (298.65)    | 27,935.48  | 27,673.68 | (261.80)   | 73,000.00  | 73,261.80  | 38.27 %    |
| KGG4036 - Educational Visits               | 15,623.41                         | 12,625.00 | (2,998.41)  | 22,158.87  | 22,150.00 | (8.87)     | 151,500.00 | 151,508.87 | 14.63 %    |
| KGG4040 - Student Bursary Payment          | 3,118.42                          | 1,926.33  | (1,192.09)  | (3,229.52) | 3,852.66  | 7,082.18   | 23,116.00  | 16,033.82  | (13.97) %  |
| KGG4125 - Minibus Costs                    | 70.54                             | 170.00    | 99.46       | 371.55     | 340.00    | (31.55)    | 2,040.00   | 2,071.55   | 18.21 %    |
| KGG4127 - Hire of Transport                | 255.00                            | 183.33    | (71.67)     | 520.00     | 366.66    | (153.34)   | 2,200.00   | 2,353.34   | 23.64 %    |
| KGG4128 - GF Charity Expenditure           | 164.29                            | -         | (164.29)    | -          | -         | -          | -          | -          | -          |
| KGG4135 - Prof Services - Educational      | 1,953.50                          | 2,092.33  | 138.83      | 12,842.04  | 13,220.66 | 378.62     | 25,000.00  | 24,621.38  | 51.37 %    |
| KGG4141 - Competition Fees                 | -                                 | -         | -           | -          | -         | -          | 300.00     | 300.00     | -          |
| KGG4145 - Pupil Premium                    | 518.65                            | 700.00    | 181.35      | 1,806.66   | 2,000.00  | 193.34     | 60,955.00  | 60,761.66  | 2.96 %     |
| KGG4150 - Examination Fees                 | 254.60                            | -         | (254.60)    | (1.49)     | -         | 1.49       | 135,000.00 | 134,998.51 | (0.00) %   |
| KGG4160 - Reprographic                     | 2,604.61                          | 2,491.66  | (112.95)    | 7,141.00   | 7,058.32  | (82.68)    | 27,000.00  | 27,082.68  | 26.45 %    |
| KGG4175 - Other Supplies and Services      | 2,187.01                          | 2,499.99  | 312.98      | 5,711.47   | 6,249.98  | 538.51     | 30,000.00  | 29,461.49  | 19.04 %    |
| KGG4180 - Free School Meals - Student      | 1,390.01                          | 1,400.00  | 9.99        | 2,800.41   | 2,800.00  | (0.41)     | 12,000.00  | 12,400.41  | 23.34 %    |
| KGG5000 - Catering Food/Drink/Provisions   | 26,722.82                         | 25,806.00 | (916.82)    | 54,817.00  | 54,648.00 | (169.00)   | 290,000.00 | 290,169.00 | 18.90 %    |
|                                            |                                   |           |             |            |           |            |            |            |            |
| E0 - Other Supplies and Services           | 37,931.01                         | 26,462.58 | (11,468.43) | 52,729.90  | 44,950.16 | (7,779.74) | 165,651.00 | 173,030.74 | 31.91 %    |
| KGG5100 - Telephone Costs                  | 212.80                            | 375.00    | 162.20      | 1,136.37   | 1,125.00  | (11.37)    | 4,500.00   | 4,511.37   | 25.25 %    |
| KGG5105 - GF Other Expenditure             | (768.60)                          | -         | 768.60      | 4,415.13   | -         | (4,415.13) | -          | 4,415.13   | -          |
| KGG5110 - Advertising - General            | 348.00                            | 333.33    | (14.67)     | 348.00     | 666.66    | 318.66     | 4,000.00   | 3,681.34   | 8.70 %     |
| KGG5115 - Postage                          | 2.50                              | 250.00    | 247.50      | 1,401.44   | 1,350.00  | (51.44)    | 3,000.00   | 3,051.44   | 46.71 %    |
| KGG5116 - Postage Machine Rental           | 310.80                            | 114.17    | (196.63)    | 310.80     | 228.34    | (82.46)    | 1,370.00   | 1,452.46   | 22.69 %    |
| KGG5120 - Photocopying / Printing Leases   | (2,607.76)                        | 83.33     | 2,691.09    | (5,259.81) | 166.66    | 5,426.47   | 1,000.00   | (4,426.47) | (525.98) % |
| KGG5130 - Stationery - Admin               | 221.38                            | 208.33    | (13.05)     | 459.29     | 416.66    | (42.63)    | 2,500.00   | 2,542.63   | 18.37 %    |
| KGG5140 - Prof Services - Non Educational  | 6,562.88                          | 5,416.67  | (1,146.21)  | 13,351.39  | 10,833.34 | (2,518.05) | 65,000.00  | 67,518.05  | 20.54 %    |
| KGG5150 - Accountancy - Non Audit          | 1,700.00                          | -         | (1,700.00)  | 1,700.00   | 1,700.00  | -          | 3,500.00   | 3,500.00   | 48.57 %    |
| KGG5151 - Audit Costs                      | 3,425.00                          |           | (3,425.00)  | (2,075.00) |           | 2,075.00   | 7,400.00   | 4,925.00   | (28.04) %  |
| KGG5152 - Legal Fees and Costs             | 9,464.95                          | -         | (9,464.95)  | 14,063.83  | 4,600.00  | (9,463.83) | 8,000.00   | 17,463.83  | 175.80 %   |
| KGG5155 - Bank Charges                     | (201.79)                          | 765.08    | 966.87      | 744.48     | 1,530.16  | 785.68     | 9,181.00   | 8,395.32   | 8.11 %     |
| KGG5160 - Music Services Costs             | 15,795.22                         | 15,700.00 | (95.22)     | 15,692.86  | 15,700.00 | 7.14       | 41,000.00  | 40,992.86  | 38.28 %    |
| KGG5200 - Furniture Purchase               | 2,763.58                          | 2,100.00  | (663.58)    | 3,111.58   | 3,100.00  | (11.58)    | 5,000.00   | 5,011.58   | 62.23 %    |
| KGG6025 - Hospitality - External           | 98.05                             | 416.67    | 318.62      | 737.04     | 833.34    | 96.30      | 5,000.00   | 4,903.70   | 14.74 %    |

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|------------------------------------------|-----------------------------------|-------------------|--------------------|---------------------|---------------------|------------------|---------------------|---------------------|----------------|
|                                          | CURRENT PERIOD                    |                   |                    | YTD TOTALS          |                     |                  | FULL YEAR           |                     | SPENT          |
|                                          | Actual                            | Budget            | Variance           | Actual              | Budget              | Variance         | Budget              | Forecast            | (%)            |
| KGG6026 - Governor Expenses/ hospitality | 60.00                             | 200.00            | 140.00             | 60.00               | 200.00              | 140.00           | 1,200.00            | 1,060.00            | 5.00 %         |
| KGG6027 - Hospitality - Internal         | 544.00                            | 500.00            | (44.00)            | 2,532.50            | 2,500.00            | (32.50)          | 4,000.00            | 4,032.50            | 63.31 %        |
|                                          |                                   |                   |                    |                     |                     |                  |                     |                     |                |
| F0 - ICT Costs (Non Capital)             | 130.51                            | 650.00            | 519.49             | 12,223.19           | 12,350.00           | 126.81           | 86,000.00           | 85,873.19           | 14.21 %        |
| KGG4015 - IT Consumables - Educational   | -                                 | -                 | -                  | 675.93              | 700.00              | 24.07            | 5,000.00            | 4,975.93            | 13.52 %        |
| KGG4155 - IT Equipment - Educational     | (513.42)                          | -                 | 513.42             | 1,278.83            | 1,300.00            | 21.17            | 59,800.00           | 59,778.83           | 2.14 %         |
| KGG5135 - IT Support Services            | -                                 | -                 | -                  | 700.00              | 700.00              | -                | 9,700.00            | 9,700.00            | 7.22 %         |
| KGG5305 - IT Consumables - Non-Ed        | 201.33                            | 200.00            | (1.33)             | 201.33              | 200.00              | (1.33)           | 1,500.00            | 1,501.33            | 13.42 %        |
| KGG5310 - IT Licensing                   | 442.60                            | 450.00            | 7.40               | 9,367.10            | 9,450.00            | 82.90            | 10,000.00           | 9,917.10            | 93.67 %        |
|                                          |                                   |                   |                    |                     |                     |                  |                     |                     |                |
| G0 - Staff Development                   | 1,890.70                          | 2,033.33          | 142.63             | 5,370.65            | 5,566.66            | 196.01           | 29,500.00           | 29,303.99           | 18.21 %        |
| KGG5111 - Advertising - Recruitment      | -                                 | -                 | -                  | -                   | -                   | -                | 8,000.00            | 8,000.00            | -              |
| KGG6000 - Course Fees                    | -                                 | -                 | -                  | 2,507.00            | 2,500.00            | (7.00)           | 14,000.00           | 14,007.00           | 17.91 %        |
| KGG6005 - Support Staff Course Fees      | 1,512.00                          | 1,500.00          | (12.00)            | 2,021.00            | 2,000.00            | (21.00)          | 2,000.00            | 2,021.00            | 101.05 %       |
| KGG6015 - Staff Travel/ Subsistence      | 327.70                            | 450.00            | 122.30             | 739.65              | 900.00              | 160.35           | 4,500.00            | 4,339.65            | 16.44 %        |
| KGG6020 - CRB Checks                     | 51.00                             | 83.33             | 32.33              | 103.00              | 166.66              | 63.66            | 1,000.00            | 936.34              | 10.30 %        |
|                                          |                                   |                   |                    |                     |                     |                  |                     |                     |                |
| G1 - Indirect Employees Expenses         | 1,797.15                          | 1,750.00          | (47.15)            | 3,580.55            | 3,650.00            | 69.45            | 19,800.00           | 19,730.55           | 18.08 %        |
| KGG4182 - Duty Meals - Staff             | 1,433.15                          | 1,350.00          | (83.15)            | 2,910.55            | 2,850.00            | (60.55)          | 15,000.00           | 15,060.55           | 19.40 %        |
| KGG6040 - Apprentice Levy                | 364.00                            | 400.00            | 36.00              | 670.00              | 800.00              | 130.00           | 4,800.00            | 4,670.00            | 13.96 %        |
|                                          |                                   |                   |                    |                     |                     |                  |                     |                     |                |
| <b>Total Other Expenditure</b>           | <b>136,860.60</b>                 | <b>117,974.14</b> | <b>(18,886.46)</b> | <b>278,217.58</b>   | <b>277,362.28</b>   | <b>(855.30)</b>  | <b>1,495,477.00</b> | <b>1,495,932.30</b> | <b>18.61 %</b> |
|                                          |                                   |                   |                    |                     |                     |                  |                     |                     |                |
| <b>Total Expenditure</b>                 | <b>561,065.13</b>                 | <b>548,479.62</b> | <b>(12,585.51)</b> | <b>1,112,593.61</b> | <b>1,137,715.38</b> | <b>25,121.77</b> | <b>6,630,628.27</b> | <b>6,605,106.50</b> | <b>16.78 %</b> |
|                                          |                                   |                   |                    |                     |                     |                  |                     |                     |                |
| <b>Surplus / (Deficit) excl. Capital</b> | <b>(11,514.62)</b>                | <b>(2,380.71)</b> | <b>(9,133.91)</b>  | <b>52,772.40</b>    | <b>22,640.44</b>    | <b>30,131.96</b> | <b>116,536.73</b>   | <b>147,068.69</b>   |                |