



April 2024

Reminder

Dear Parent/Guardian

Sixth Form Planners and Individual Development Plan

These two items of vital stationary issued to our sixth form students are a part of our philosophy to reinforce the message that these students are maturing and need resources that reflect this. The Sixth Form school daily planner therefore differs from those used by our main school students both in content and design. The design is extracted from a piece of artwork from a former A level art student and the planner pages focus on issues pertinent to our post-16 students. The Individual Development Plan is an important document that is retained by our students throughout their two years of sixth form study and it is used to back up the work that they do in their guidance lessons. It also has a personal development section inside which tracks their action plans towards their core aim, be this university, FE or employment. It forms a record of achievement too, helping our students to record and reflect on work experience or careers talks to help them prepare their UCAS personal statement or CV in the future. The IDP is theirs to keep after the two years of Sixth Form study.

We would be very grateful if you could make a small contribution of £7.50 per student towards the high production costs of these two items that we believe to be integral in supporting our post-16 students. Each student will receive two planners, one for each year of sixth form study and an IDP.

Our Wisepay system will allow you to make this one-off payment in the usual way with a deadline of 19th July 2024.

Many thanks in anticipation of your assistance in this matter.

S. P. Macpherson

Mrs S Macpherson

Assistant Headteacher - Post 16 Education and Welfare