

KGGS Governors visit form. Please complete and return to the clerk to governors

Link Governor	Jo Green		
Faculty / Member of staff Visited	Ian Birchenough, Facilities Manager	Date	11 th June 2020
Purpose of Visit	Health and Safety Link Governor visit		

Further to my last visit in February 2020, Ian reported the following progress against actions identified at that meeting:

1. Fire safety training for staff has now taken place.
2. The A1 Security keyholder service is now in place and working well.
3. Quotations have been received for relaying slabs around the new block and on the approach to corridor behind Roberts Hall. The cost will be approximately £8,000 in total.
4. The five year fixed electrical installation test was brought forward from the summer break during the school's closure. Around £2000 of remedial works need to be undertaken, and nothing major or unsafe was identified. From summer 2021, 20% of the circuits will be checked each year.
5. Planning permission has now been received for the improvements to security along Sandon Road, and for the maglock system on the doors from reception into Old Hall. Given the length of time since quotations were received, Ian has now gone back to suppliers to check quotations. This work will hopefully take place during the summer, but completion could slip to the autumn term depending on the availability of materials and contractors.
6. The roof in HU4 has been repaired.
7. The annual health questionnaire for staff will be picked up again once normal activity resumes in school.
8. Scaffolding guards for the scaffold tower in the gym have been delivered and will be fitted once the padlocks on order have been received.

Pigeons have been nesting in a disused boiler house above the corridor which leads from the foyer to Old Hall. Pest control were called in and the contractors identified a substance that they believed to be asbestos. The job has now been postponed, the boiler house has been closed off and asbestos contractors were called in to take a sample. If the sample taken shows that this material is asbestos, it will be removed and then works to net the areas underneath the boiler house to prevent access to birds can be completed.

Some scheduled summer works have been able to be brought forwards whilst the school has been closed to all except keyworkers' children. Ian is mindful of the rapidly changing guidance and that there is likely to be extensive work for the site team during the summer to prepare the school for September.

An extensive risk assessment had taken place prior to opening up the school for year 10 and year 12, which has already been approved by the Full Governing Body. Rather than revisiting this document, Ian and I discussed some of the challenges ahead as we move towards hopefully being able to welcome more pupils back in September.

Under current guidance the kitchen serveries will need screening in place to protect staff and students. Ian and James are keeping this under review and will make a decision based on the most up to date guidance and delivery times for protective screening. This could expose the school to additional costs which prove to be unnecessary given the pace at which guidance is changing, but there is a fund available to schools for costs incurred in making their sites Covid secure.

About 4-5 keyworker children have been in school each day since 23rd March. At the moment, there is much speculation about a 'summer of catch up', and no announcement has yet been made as to whether keyworker provision will need to continue during the summer break. Cleaners are not usually contracted to work over the summer break and Ian will be speaking with his team to ascertain what their availability might be, as some will have issues with their own childcare. If the school were to be open just to keyworkers in the summer, only two or three cleaners will be required each day. If the school is required to open more widely, the hugely increased schedule of cleaning throughout the day requires more cleaners than usual on site during school hours. At present, just two of the cleaning team are unavailable; one due to having no childcare whilst schools are closed and one because of an underlying health condition.

There are 22 first aiders in school and 9 are now either overdue for a refresher or will lapse this year. Two three-month extensions to certification have already been issued, but there are concerns about when first aid courses will be able to be delivered, how they can be delivered safely at present, and the willingness of staff to attend face to face training.

There will be an increase in the use of paper towels for hand drying and cleaning. The majority of waste generated under normal conditions in school is dry mixed recycling, but the blue roll used will need to go into general waste. Ian has raised a query with SKDC, the school's waste contractors, as when more pupils return to school it is likely that there will be insufficient capacity in the general waste bins.

Ten classrooms have been prepared for the return of year 10 and 12, and Ian noted that the County Council has provided all schools with useful guidance in making the site Covid secure.

The Legionella report has been undertaken by Severn Trent. During the closure, the school has been broken down into 13 areas for flushing, and all sinks and showers have been flushed weekly, and temperature checks carried out where needed. Some of the hot water boilers have been switched off as a cost saving during the closure. The systems in MFL and English are now pressure fed rather than tank fed. One further area in school needs to be switched to a pressure fed system.

Thanks must be extended to Ian, James, the SLT and the site team for the amount of work that has been undertaken to ensure the site has been open to keyworkers' children, and to make the site ready to take back years 10 and 12 on a part time basis from 15th June. There will be much work ahead to prepare the site for whatever situation faces the school in September, and as governors we will need to be prepared for the need to respond to this.

Signed _____ Jo Green _____

Date _____ 15/06/2020 _____